

7 Steps to Finding and Landing Clients



1. Learn the ins and outs of interviewing, creating and managing case studies.
2. Get relevant writing samples (see handout 6A).
3. Optimize your LinkedIn profile
 - Add a photo and your short bio.
 - Create your About section.
 - Add your contact information.
 - Upload portfolio samples.

4. Leverage existing contacts

- Connect with existing contacts (former coworkers, friends, etc.) on LinkedIn by sending a connection request (with a personal note added.) Let them know what type of writing you offer.
- Expand your network with others who also serve the types of clients you want: graphic designers, PR people, marketing and social media consultants, etc.

5. Find prospects

- Focus on industries you know first.
- Search “customer case studies” for companies that already do case studies.
- Search industry keywords for other prospects (i.e. healthcare technology, etc.).
- Browse press releases on PRNewswire.com.
- Create a list of prospects to approach.
- For local prospects, peruse local business publications and find business events to attend.

6. Start warm outreach

- Research prospects’ websites: About us, news, blog pages. Find motivating factors for case studies: announcing new customers, new products, new markets.
- Identify the best contact using LinkedIn.
- Send a very personalized connection request via LinkedIn OR email the contact.
- Stay in touch with prospects.
- Keep interaction brief, friendly and no pressure.
- Track all your outreach.

7. Keep marketing

- Stay top of mind by reaching out privately via LinkedIn direct messages or email. Send a sample, article or blog post of interest.
- Snail-mail a case study or article to a prospect to get their attention.
- Post a status update on LinkedIn about a case study you just finished, with a link to it.
- Post an article or blog post as your LinkedIn status or as a LinkedIn “Article.”
- Follow companies you want to work for and comment on their posts.

Keep it up! With consistency, you will bring in new clients.